2019 Personal Tax Organizer

RETIREMENT DESIGN AND MANAGEMENT, INC
TAX AND BUSINESS ADVISORS, LLC

1. What is your current address?

2. Did your marital status change before December 31st of the tax year?Yes/No

3. Were there any changes in dependents?

4. Did you have any child or dependent care expenses? Please include care provider's name, address, ssn, and amount.

5. Did you buy or sell stocks, bonds, mutual funds or other investment properties that we do not have direct management over? Yes/No

6. Did you buy, sell or refinance your home? Yes/No

7. Did you donate money, household goods, cars or stock? Yes/No

8. Did you incur any tuition or continuing education expenses? Yes/No

9. Did you and your dependents have health care coverage for the full-year? Yes/No

10. Did you take any money out of an Health Care Savings Account Yes/No

11. Did you receive any of the following IRS documents? Form 1095-A, 1095-B, or Form 1095-C? If so, please provide. Yes/No

12. Do you own or have a controlling interest in foreign financial institutions, businesses or investment funds? Yes/No

13. Was any of your Foreign Financial Accounts exceed 10k at any time during the year? Yes/No

14. For direct deposit, please provide your bank name, routing number, and account number.

15. Do you own real estate that you either rented or allowed a relative to stay in? Yes/No

16. Did you gift any money to any person (not a charity)? Yes/No

17. Do you have any investments in mineral rights or oil royalties? Yes/No

18. Do you have any specific tax events that we need to know about?

19. Did you contribute to a Health Savings Account? Yes/No

20. Do you have an operating business (Not an investment management LLC)? Yes/No

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21. Do you have an inherited beneficiary IRA? If yes, did you already take your RMD? Yes/No

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22. Do you own any investments that issue K1s?, If so list all - (ex: REITS, Private Equity)? Yes/No

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23. Did you take a Required Distributions not handled by our office? Yes/No

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24. Did you include all medical expenses in the data you provided - Medicare, premiums, mileage, prescriptions, hearing and optical? Yes/No

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25. How much have you paid in either individual or quarterly taxes, please provide the amount and the date?

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26. Do you hold any mortgages/notes and received interest? Yes/No

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27. Did you cancel or surrender any annuities? Yes/No

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28. Did you cancel or surrender any life insurance? Yes/No

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29. Please list any questions or other concerns you might have.

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Please provide the documents below (If available) for us to complete your taxes:

- ☐ W2 from your employer(s).
- ☐ Unemployment compensation 1099-G from the government.
- ☐ Any K-1 received from at S-Corporation or Partnership you have received
- ☐ 1099-Q from qualified education program(s).
- ☐ 1099-INT from your financial institution(s). If we manage assets this is not necessary
- ☐ Income and expenses for your business(es).
- ☐ 1099-DIV from your financial institution(s). If we manage assets this is not necessary
- ☐ Consolidated 1099 or 1099-B from your broker or barter transaction(s).
- ☐ 1099-R from your pension or retirement provider(s).
- ☐ Your rental income, expenses and Rental Address.
- ☐ W2G from your gambling winnings.
- ☐ Your farm income and expenses.
- ☐ SSA-1099 from Social Security Administration.
- ☐ K1 from your pass-through entities.
- ☐ RRB-1099 from US Railroad Retirement Board.
- ☐ Student loan interest form 1098-E from your student loan servicer(s).

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- ☐ 1099-MISC from your other income sources.
- ☐ All charitable contribution statement(s) from your charity organization(s).
- ☐ Health/medical savings distribution form, from your bank or financial institution.
- ☐ Tuition statement from your college or post-secondary education institution(s).
- ☐ State refund 1099-G from the government
- ☐ A 1098 mortgage interest statement from your bank or mortgage lender.
- ☐ 1095-A from Health Insurance Marketplace.
- ☐ 2018 Tax Return (Not needed if H&H filed your Taxes in 2018)
- ☐ Statements for any debt that was canceled or forgiven.